

MINUTES OF A REGULAR MEETING OF THE BOARD OF VISITORS OF
VIRGINIA COMMONWEALTH UNIVERSITY

HELD ON JULY 29, 1968

A regular meeting of the Board of Visitors of Virginia Commonwealth University was held on the 29th day of July, 1968 at 11:00 o'clock in the forenoon in the Board Room of The Medical College of Virginia, Health Sciences Division of the University pursuant to due notice.

Present were all of the Visitors.

Present by invitation were the following: Fred O. Wygal, Executive Administrator; Dr. Roland H. Nelson, Provost - General Academic; Dr. Francis J. Brooke, Acting Provost Designate - General Academic; Dr. Charles M. Renneisen, Dean - General Academic; Raymond T. Holmes, Jr., Comptroller - General Academic; James W. Bailey, Assistant Vice President - General Academic; William O. Edwards, Office of Development - General Academic; Dr. R. Blackwell Smith, Provost - Health Sciences; Colonel J. H. Heil, Jr., Vice Provost - Health Sciences; L. Daniel Crooks, Vice President, Business and Finance - Health Sciences; Mr. Charles P. Cardwell, Director, Hospital Administration; Dr. Harry Lyons, Dean School of Dentistry; Dr. Warren E. Weaver, Dean School of Pharmacy; Dr. Doris B. Yingling, Dean School of Nursing, and Mrs. Edna F. Hodges, Secretary to the Executive Administrator.

Mr. Dabney served as Chairman of the meeting and Mr. Brent as Secretary thereof.

On motion duly made, seconded and unanimously carried,

the minutes of the special meeting of the Board of Visitors held on June 24, 1968 were approved in the form distributed to all of the Visitors.

Moving to the next item on the Agenda, the Chairman called on Mr. Brent to give the report of the Executive Committee. Mr. Brent then stated that the Executive Committee had last met on July 22, 1968 and that a copy of the minutes of the meeting would be distributed to all of the Visitors in due course.

He continued and said that as directed by the Board of Visitors the Executive Committee had considered the duties and responsibilities of the Executive Administrator and that a memorandum setting forth the same had been approved, whereupon, he distributed a copy thereof to each member of the Board.

Mr. Brent thereupon stated that the remainder of his report involved the activities of the Executive Committee with respect to the selection of a President and that this could be more appropriately considered in Executive Session.

Mr. Eppa Hunton, on behalf of the Development of Master Plan Committee, then stated that his Committee was in the process of receiving proposals for a management study and also a master planning study which would cost approximately \$40,000 and \$140,000, respectively, and that the same would be referred to the Executive Committee in due course in order that financing priorities might be considered and a recommendation formulated, with Board action to thereafter follow.

At the request of the Chairman, Mrs. Thalhimer reported

on behalf of the Student Activities Committee that the Committee was of the opinion that the services of an outside consulting firm would be required in connection with graphic design and the numerous items which would convey to the public the image of the Institution and that this was a matter of great importance to the students and the alumni. In terms of cost the order of magnitude, she explained, would be approximately \$30,000. A general discussion then followed, after which it was suggested that the Committee proceed to obtain proposals which would be submitted to the Executive Committee for appropriate action, the general consensus being that the work should be undertaken as soon as practical.

Mrs. Thalhimer then stated that her Committee held the view that it might be desirable to meet from time to time with representatives of the Student Bodies as well as with the Deans. She asked for an expression from the Board with respect to the advisability of following this procedure and after a discussion thereof, on motion duly made, seconded and unanimously carried, the Committee was authorized to proceed in this direction in order that a channel of communication might exist from the Student Bodies to the Board of Visitors, it being understood, however, that the position of the administrative officials would be maintained at all times.

Mr. Wygal, Executive Administrator, then reported that a coordinating committee had been organized for the purpose of bringing the two component parts of the University together and

distributed to the Visitors a memorandum setting forth the function and organization of the Committee which was generally reviewed and discussed.

Mr. Wygal also reported that the University will receive \$140,000 of the \$1,000,000 which has been allocated by the State of Virginia for library expansion in four year colleges which he indicated was a fair and satisfactory allotment.

The proposal of the Alumni Association of the Richmond Professional Institute that Virginia Commonwealth University diplomas or certificates be made available to former graduates was then discussed by Mr. Wygal with a memorandum in connection therewith being distributed. After a general discussion, on motion duly made, seconded and unanimously carried, the administrative officials of the University were authorized to make available to graduates of the Richmond Professional Institute and The Medical College of Virginia certificates confirming degrees previously awarded at the expense of those requesting such certificates, the certificate to be in such form and design as may be approved by the Board.

Dr. Nelson then distributed to the meeting his report to the Executive Committee dated July 22, 1968 which he proceeded to review and a copy of which is attached to the minutes of the special meeting of the Executive Committee held on July 22, 1968. The report was generally discussed and then carried forward for appropriate action upon recommendation of the Administration at a later time.

Continuing his report, Dr. Nelson then presented a memorandum containing recommendations with respect to the establishment of positions, the filling of positions, salary supplements, extensions of leave of absence and separations from the faculty, and in particular called attention to the appointment of Dr. Walter R. Coppedge as Assistant Vice President for Academic Affairs. After a discussion thereof, on motion duly made, seconded and unanimously carried, the recommendations contained in the memorandum were approved and the secretary directed to attach a copy thereof to the minutes of the meeting.

The Chairman thereupon called on Dr. Smith, Provost - Health Sciences Division, who presented to the meeting a memorandum dated July 12, 1968 setting forth recommended new appointments, promotions, termination of appointments and special actions, all of which were reviewed and discussed, after which on motion duly made, seconded and unanimously carried, the recommendations set forth in the memorandum were approved and the secretary directed to attach a copy thereof to the minutes of the meeting.

Mr. Wayne then suggested that in the future it would be most helpful to the Board if faculty matters such as those just considered were first referred to an appropriate committee of the Board so that the same might thereafter be considered upon the joint recommendation of the committee and of the Administration.

Continuing his report, Dr. Smith then distributed to the Visitors a list of gifts, grants and contracts and briefly reviewed the same.

He then called attention to the memorandum in connection with the Chaplain's service which was distributed to the Visitors prior to the meeting and indicated that The Medical College of Virginia Foundation and various ecclesiastical organizations were prepared to appropriate funds for a continuation of the service if the program were approved by the Board which he recommended be done. The matter was reviewed, after which on motion duly made, seconded and unanimously carried, the Chaplain's service program was approved and The Medical College of Virginia Foundation requested to support it in such manner as it might consider appropriate.

Dr. Smith then pointed out that for some period of time the Richmond Eye Hospital and the Health Sciences Division had been discussing joint activities looking to the establishment of an Eye, Ear, Nose and Throat Center of some magnitude. In this connection, he explained that the City of Richmond had recently agreed to sell the George Wythe School property to the Richmond Eye Hospital in order that the property might be available for the construction of a new Hospital facility. He stated that the Richmond Eye Hospital was now prepared to proceed with the joint consideration of the matter and had asked the Health Sciences Division to participate and to appoint the necessary committees.

In conclusion in this connection, he advised the Board that the Board of Visitors of The Medical College of Virginia had sometime ago approved a Memorandum of Intention which contemplated the action now requested. After a discussion thereof, on motion duly made, seconded and unanimously carried, the Health Sciences

Division of the University was authorized to cooperate and participate with the Richmond Eye Hospital in the development of a joint program looking to the establishment of an Eye, Ear, Nose & Throat Center and in furtherance thereof, the Provost - Health Sciences was authorized to appoint such committees of the University as might from time to time appear appropriate.

The meeting then recessed for lunch, following which financial reports were presented by Mr. Crooks and Mr. Holmes in connection with the Health Sciences Division and the General Academic Division, respectively.

The Chairman then announced that the Board would at this point go into Executive Session for the purpose of receiving the report of the Executive Committee in connection with the selection of a President. Mr. Turnbull thereupon suggested that as this was the last meeting of the Board of Visitors which would be attended by Dr. Nelson, it would be appropriate for the Board to formally express its appreciation to him for the services which he has heretofore rendered to the Richmond Professional Institute as well as to the University; whereupon, on motion duly made, seconded and unanimously carried, the following resolution was adopted:

WHEREAS, Dr. Roland H. Nelson has served with dedication and distinction as President of the Richmond Professional Institute and as a Provost - General Academic of Virginia Commonwealth University; and

WHEREAS, Dr. Nelson has now accepted a position of great importance and responsibility as the President of a large University and therefore will no longer be associated with Virginia Commonwealth University, and the Board of Visitors desires to record its recognition of the significant contribution made by him;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Visitors of Virginia Commonwealth University hereby expresses its deep appreciation to Dr. Nelson for his unselfish and highly dedicated and effective service to the Richmond Professional Institute which contributed materially to its development as an educational institution of great importance and which as a component part of the University will continue to play a significant role in higher education in the Commonwealth; and

BE IT FURTHER RESOLVED, that the Secretary shall forward a copy of the foregoing resolution to Dr. Nelson.

Thereupon, all present except the Visitors and Mr. Wygal withdrew and the Chairman asked Mr. Brent to continue the report of the Executive Committee.

Mr. Brent then stated that 103 persons had been nominated for the position of President of the University and that letters had been written to 42 who appeared to be most promising inquiring as to their interest. Of those to whom letters had been forwarded 13 had indicated that they would like to be considered, 15 had requested that they not be considered and to this time replies had not been received from 14.

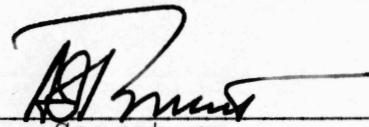
Continuing his report, Mr. Brent said that it now appeared that in order to move the matter along as quickly as possible, it would be desirable to select those who might be interviewed by the Committee and that this would be done at the next meeting of the Executive Committee.

Mr. Brent read the list of those to whom letters had been forwarded asking for an expression of interest and made available for inspection the list of all nominees.

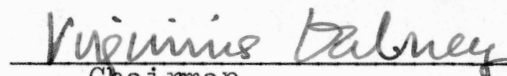
The Chairman then announced that the next meeting of

the Board would be held on August 26, 1968 and that a notice of the time and place would be forwarded in due course. In this connection, the general view was expressed that it would be well for Board meetings to be held from time to time at both Divisions of the University.

There being no further business to come before the meeting, the same on motion duly made, seconded and unanimously carried, adjourned.


Secretary

APPROVED:


Chairman