

MINUTES OF A REGULAR MEETING OF THE EXECUTIVE COMMITTEE OF THE
BOARD OF VISITORS OF VIRGINIA COMMONWEALTH UNIVERSITY

HELD ON MARCH 20, 1969

A regular meeting of the Executive Committee of the Board of Visitors of Virginia Commonwealth University was held on the 20th day of March, 1969 at 10:00 o'clock in the forenoon at No. 910 West Franklin Street in the City of Richmond, Virginia, pursuant to due notice.

Present were Messrs. Dabney, Hunton, Wilson and Brent.

Present by invitation were Dr. Brandt, President-elect; Mr. Wygal, Executive Administrator, and Messrs. Heil and Crooks and Dean Yingling of the Medical Center and Messrs. Brooke and Holmes of the Academic Center and Mrs. Hodges, Secretary to the Executive Administrator.

Mr. Hunton served as Chairman of the meeting and Mr. Brent as Secretary thereof.

Thereupon, on motion duly made, seconded and unanimously carried, the minutes of the regular meeting of the Board held on November 20, 1968, the special meeting held on December 19, 1968, the regular meeting held on January 8, 1969, the special meeting held on January 24, 1969 and the regular meeting held on February 20, 1969 were approved in the form distributed to all of the members of the Committee.

The Chairman then called on Colonel Heil who presented a memorandum dated March 14, 1969 together with an addendum thereto dated March 20, 1969 with respect to faculty matters

which were generally reviewed, and on motion duly made, seconded and unanimously carried, approved with the Secretary being directed to attach a copy thereof to the minutes of the meeting.

At the request of the Chairman, Dr. Brandt then presented a memorandum entitled "A Proposed Baccalaureate Degree Program in Nursing" which he reviewed and explained, after which on motion duly made, seconded and unanimously carried, the action heretofore taken by the Committee recommending approval of the proposed merger of the two Schools of Nursing to the Board of Visitors was ratified and reaffirmed.

Colonel Heil then continued his report and presented a memorandum dated February 28, 1969 with respect to Gifts, Grants and Contracts, which on motion duly made, seconded and unanimously carried, was accepted and approved.

In connection with construction, Colonel Heil stated that the Dental Building is now on schedule and is expected to be ready for the Fall class. The work on Sanger Hall is proceeding satisfactorily, he said, and bids were received on the gymnasium which were well within the budget. Construction time for the gymnasium, he explained, will be 300 calendar days.

Colonel Heil then presented a letter dated February 28, 1969 addressed to Mr. William F. Morrison from Leo J. Dunn, M.D., recommending that the new Caesarian section room in the Labor and Delivery Suite at the Medical Center Hospital be named after Dr. H. Hudnall Ware, Jr.

At this point, Dr. Brooke also presented the recommendation

of the Council of the School of Art and the further recommendation of the Council of Academic Deans and the Senior Administrative Officers of the Academic Division that the new School of Art Building be formally named the Theresa Pollak Building, subject of course, to her permission.

Both proposals were then discussed at some length with the observation being made that the naming of an interior area did not appear to be as significant as the naming of a building. Accordingly, on motion duly made, seconded and unanimously carried, it was determined to recommend to the Board of Visitors that approval be given to the naming of the Caesarian section room in the Labor and Delivery Suite at the Medical Center after Dr. Ware, but that the naming of the School of Art Building be deferred. The Administration was then requested to establish a Committee to recommend policy and guidelines with respect to the naming of buildings in order that the same might be considered and acted upon by the Board. The Administration was also requested to relate such policy and guidelines to the proposed name for the School of Art Building.

Mr. Wygal then presented a memorandum for the information of the Board with respect to a proposed optional retirement program which would be developed with the Teachers Insurance and Annuity Association of America, Inc.

Turning to the report of the Academic Center, the Chairman called on Dr. Brooke who presented a memorandum with respect to faculty matters dated March 20, 1969 which he reviewed

and which on motion duly made, seconded and unanimously carried, was approved with the Secretary being directed to attach a copy thereof to the minutes of the meeting.

Dr. Brooke then presented a memorandum containing recommendations with respect to faculty employment contracts for the academic year 1969-70 noting two corrections therein, which memorandum he explained in some detail. After a discussion thereof, on motion duly made, seconded and unanimously carried, the employments and salaries set forth in such memorandum were recommended to the Board of Visitors for approval.

In view of recent publicity in the local newspapers in connection with the acquisition of the real estate required for the new School of Business building, Mr. Holmes then generally reviewed the procedures which had been followed by the University in connection therewith which met with general approval. He then stated that the Art Building was approximately four to six weeks behind schedule and that every effort was being made to bring it current.

Mr. Crooks thereupon stated that the Hospital Accounts Committee had met on January 14, 1969 to consider uncollectible accounts and had reviewed 1,791 accounts totalling \$182,606. He stated that the Committee recommended that 14 accounts amounting to \$3,277.90 be charged to the Davenport Fund and the remaining 1,777 accounts amounting to \$179,328.10 be charged to indigent services, bad debts, teaching cases and accounts adjustments.

On motion duly made, seconded and unanimously carried,

the recommendation of the Hospital Accounts Committee was approved.

Mr. Crooks pointed out that for the month of January the Hospital division realized an excess of \$252,000 of revenues over expenses and in February an excess of \$254,497.14 which reduced the deficit to \$1,345,077 for the year.


In concluding his report, Mr. Crooks stated that the Virginia Trust Company requests each year a resolution by the Board of Visitors certifying that the income from the Frank and Isaac Davenport Endowment Fund has been used strictly in accordance with the terms of the will during the past year and agreeing that all future remittances will be so used. He then presented the required form of resolutions which he indicated had been heretofore adopted each year by the Board of Visitors of the Medical College of Virginia. The proposed resolutions were then read after which on motion duly made, seconded and unanimously carried, adoption of the same was recommended to the Board of Visitors.

The Rector thereupon stated that representatives of the Health Sciences Division had requested that the designation "Medical Center" be changed to "Health Sciences Center" as this was more descriptive of the activities of the Center. It was concluded that the suggested change would be proper unless Schechter & Luth held a contrary view. Mr. Wilson stated that he would call Schechter & Luth in order to determine their position, after which it was unanimously agreed to recommend the proposed

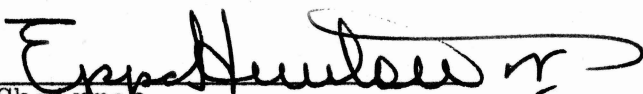
change to the Board of Visitors unless it was opposed by Schechter & Luth in which event it should be further considered by the Executive Committee.

The Chairman then stated that Dr. Brandt and his wife had tentatively selected 1201 Loch Lomond Court as their new home and had inquired as to whether or not it appeared to be appropriate to the Board. No objection being offered, it was suggested that the proposed residence of the President be called to the attention of the Board of Visitors in order to determine if any member of the Board held a contrary view.

There being no further business to come before the meeting, the same on motion duly made, seconded and unanimously carried, adjourned.


Secretary

APPROVED:


Chairman