

**MINUTES OF A REGULAR MEETING OF THE
BOARD OF VISITORS OF
VIRGINIA COMMONWEALTH UNIVERSITY
March 21, 1996**

A regular meeting of the Board of Visitors of Virginia Commonwealth University was held on Thursday, March 21, 1996, at 9 a.m. in the University Meeting Center. Prior to the meeting, a bus tour of master plan sites was conducted.

Present were Messrs. Siegel (Rector), Flippen, Framme, Markel, Townes and Weinberg; Drs. Johnson, Smith, Vaughan, White and Wootton; and Mrs. Vaughan. Mr. DeRusha, Dr. Gilmer and Mesdames Powell and Teig were absent. Also present were Drs. Trani, Chandler, Dewey, Harris, Hiley, Jones and Rhone; Messrs. Barteo, Bruegman, Bunce, Cribbs, Gehring, Jez, Ross and Wyeth; and Mesdames Burnside, Chinnici, Messmer and Price.

Mr. Siegel called the meeting to order and welcomed members of the press.

The President's Report followed:

Physical Therapy, School of Pharmacy, Health Administration and Fine Arts were named in the Best Graduate Schools in the U.S. News and World Report.

The VCU Rams had a great season. The Athletic Department is to be commended.

The Operating Budget Recommendations were outlined.

The newly formed Classified Staff Senate will become effective July 1, 1996.

Mr. Framme reported for the Academic Policy Committee. A discussion of the history and concept of tenure and proposed revisions in the Promotion and Tenure Document were presented. On May 24, 1994, President Trani appointed a 12-member task force to examine the promotion and tenure system at Virginia Commonwealth University. Dr. Robert J. Isaacson, Professor and Chair of the Department of Orthodontics, School of Dentistry, was appointed to chair the task force. The task force drafted a faculty promotion and tenure document, which was revised after a period of review by faculty. The revised document will now be reviewed by the President's Council and University Council, and the final proposed document will be presented to the Academic Policy Committee at the May meeting of the Board of Visitors.

The Report on Media/Marketing Plans and Activities was presented. The report on the University's marketing and media plans focused on the need to define the components of the plan and the elements which determine the components. A definition of VCU's niche and what is to be emphasized were discussed. Committee members stressed the need for a plan and a clear definition of what VCU is marketing

A Report on the Enrollment Planning was presented. The report discussed the marketing/recruitment plans for incoming students for Fall 1996. Specific activities to increase the yield rate from applications include early notification of financial aid and scholarship awards; special letters and calls; and faculty, student, and alumni contacts with prospective students.

The Advancement Division Committee Report was presented. The Medical College of Virginia of Virginia Commonwealth University Alumni Association reunion weekend on April 19-21 will highlight the 150th anniversary of the Egyptian Building. The Association is also recognizing the service and contributions of Deans Thomas Barker and John Ruggiero. More than 1800 alumni and spouses are expected for the weekend.

Dr. Vaughan reported for the Health Affairs Committee. The Hospital Finances were presented. The statistics for the Year 1996 - January were presented. Inpatient days and admissions for the seven months ending January 1996 exceeds the revised budget by 3,307 [3.2%] and 413 [2.3%] respectively while outpatient visits approximate the budget and ER visits are (3,832) or {6.1%] below the budget. Increased inpatient volume coupled with the decrease in emergency room visits translates into operating revenue of \$216.0M compared to a budget of \$216.5M. Expense controls result in expenses of \$210.1M compared to a budget of \$211.9M for a savings of \$1.8M for the seven month period. The total excess revenues over expenses for the period is \$6.1M compared to a budget of \$4.8M. Statistics for the year 1996 - February were presented. Inpatient days and admissions continue to exceed budget while outpatient visits approximate the budget and ER visits continue to be below budget. Expense controls continued through February producing a savings of \$2.6M for the eight months. The total excess for the eight months is \$7.5M compared to a budget of \$3.9M. Accounts receivable are being reduced and should continue a downward trend through year end.

An Update on Biennial Budget Requests was presented. The Governor's budget proposed \$143.1M in fiscal 1996-97 and \$143.1M in fiscal 1997-98 for payments to VCU/MCV Hospitals for the care of medicaid and indigent patients. The Hospitals request was for \$154.7M in fiscal 1996-97 and \$162.4M in fiscal

1997-98. A budget amendment adding \$4.2M to each year of the biennial has been approved resulting in a shortfall of \$(7.5)M in FY 97 and \$(15.1)M in FY 98. The budget also contains a reduction in the Hospitals' maximum employment level (MEL) of 254 related to the Workforce Transition Act.

Mr. Weinberg reported for the Property Committee. The Project Plans for the Ophthalmology Renovations, Nelson Clinic were presented. The purpose of the Ophthalmology Resident Clinic renovations is to provide for improved resident training areas and increase the amount of clinical support space in order to meet increasing patient care demands. The project will consolidate all Ophthalmology Resident Clinic functions on the fourth floor of Nelson Clinic, adjacent to the new project renovation area for the Ophthalmology Private Practice Clinic, thereby completing renovations of the entire fourth floor of Nelson Clinic for the Department of Ophthalmology. The construction budget for the project is \$460,000 with a total project budget of \$650,000.

The Request for Proposals for the Renewal of Open End Architectural/Engineering Services was presented. The State Capital Outlay Manual and Procurement Regulations require that architectural/engineering services be competitively procured through a Request for Proposals. Proposals will be solicited for a contract period of one year with a possible one-year extension. A limit of \$50,000 per project with an annual limit of \$100,000 per firm per agency will be established. Capital Planning and Facilities Management will manage the pool of firms selected to ensure adherence to Capital Outlay and Procurement Regulations.

The Lease for the Ad Center was presented. The lease is for approximately 23,000 square feet of administrative, classroom and lecture hall space at 1313 East Main Street.

Ms. Vaughan reported for the Student Affairs Committee. A Report on International Students was presented. In 1995, VCU experienced an 8.6 percent increase in the number of immigrant and non-immigrant international students, the largest number since 1992. The heightened emphasis was on bringing fully-funded, government-sponsored students to VCU. Information on the English Language Program and on-campus services to international students was presented.

The Security Report and an Update and Media Plan were presented. An update of the plan to implement recommendations of the consultant on security and safety shows progress toward implementation. Surveys to help determine objectively the student perceptions and sense of safety and security was suggested. Progress is being made toward implementing a media plan that will allow VCU to publicize successes in providing a safe environment on both campuses.

On motion made and seconded, the following items from the Consent Agenda were approved:

- Board of Visitors
 - Minutes of a Meeting held January 18, 1996
- Academic Policy Committee
 - Minutes of a Meeting held January 17, 1996
- Advancement Committee
 - Minutes of a Meeting held January 17, 1996
- Audit Committee
 - Minutes of a Meeting held January 18, 1996
- Finance and Investment Committee
 - Minutes of a Meeting held January 17, 1996
- Health Affairs Committee
 - Minutes of a Meeting held January 17, 1996
- Capital Equipment and Renovation Release

Property Committee

Minutes of a Meeting held January 17, 1996

**Project Plans for Ophthalmology Renovations, Nelson Clinic
Request for Proposals for Renewal of Open End Architectural/
Engineering Services**

Lease for Ad Center (with Mr. Weinberg abstaining)

Student Affairs Committee

Minutes of a Meeting held January 17, 1996

On motion made and seconded, the items on the Consent Agenda for Information were accepted.

On motion made and seconded, the Board convened into executive session to discuss certain personnel matters involving the performance of identifiable employees or faculty of VCU, and to discuss the evaluation of performance of departments or schools of VCU where such matters regarding such individuals might be affected by such evaluation including the Faculty Appointments and Changes in Status and Other Personnel Actions, the Full and Consultative Hospital Privileges, the Report of the Vice President for Health Sciences, an Update on Virginia Chartered Health Plan, Inc., the Semi-Annual Quality Report and the Report of the General Counsel, and to discuss the condition, acquisition or use of real property for public purpose, or of the disposition of publicly held property, or of plans for the future of a state institution of higher education which could affect the value of property owned or desirable for ownership by such institution, and to discuss legal matters and probable litigation with its attorney including the aforementioned Audit Reports as may be necessary, and to discuss the investing of public funds including the Transfer of Funds and to discuss matters relating to gifts, bequests, and fundraising activities including the Development Report and the approval of the Named Funds Report, and to discuss matters relating to honorary degrees and special awards as authorized by Section 2.1-344 a(1), a(3), a(6), a(7), a(8) and a(10) of the Virginia Freedom of Information Act.

Following executive session, on motion made and seconded, the following resolution was approved by roll call vote:

Virginia Commonwealth University hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the executive session meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the executive session meeting were heard, discussed or considered by the Board of Visitors of Virginia Commonwealth University.

<u>Roll Call Vote</u>	<u>Ayes</u>	<u>Nays</u>
Mr. Stuart C. Siegel, Rector	X	
Mr. William C. DeRusha	Absent	
Mr. Edward L. Flippen	X	
Mr. Lawrence H. Framme, III	X	
Dr. Robert D. Gilmer	Absent	
Dr. Harry I. Johnson, Jr.	X	
Mr. Steven A. Markel	X	
Ms. Diane Linen Powell	Absent	
Dr. Lindley T. Smith	X	
Ms. Eva S. Teig	Absent	
Mr. Clarence L. Townes, Jr.	X	
Dr. David A. Vaughan	X	
Ms. Sandra M. Adair Vaughan	X	
Mr. Jay M. Weinberg	X	
Dr. H. George White, Jr.	X	
Dr. Percy Wootton	X	

Vote:

Ayes: 12
Nays: 0

ABSENT DURING MEETING: 4
ABSENT DURING VOTING: 4

On motion made and seconded, the Board accepted the Report of the President; approved the Faculty Appointments and Changes in Status and other personnel actions, the Full and Consultative Hospital Privileges; accepted the

Named Funds Report; approved the Semi-Annual Quality Report, the Transfer of Funds to University Health Services, Inc., the Acquisition of Real Property; accepted the Executive Session Committee Reports; approved the Board of Visitors Award Selection; accepted the Report of the General Counsel; and approved the recommendation to relocate the Fine Arts Building from the Belvidere/Main Street site and the situating of the first phase of the Engineering School on the Belvidere/Main site.

The meeting was adjourned at 11:30 a.m.


Clarence L. Townes, Jr., Secretary


Stuart C. Siegel, Rector