

VCU Board of Visitors

V i r g i n i a C o m m o n w e a l t h U n i v e r s i t y

May 18, 2007 A Regular Meeting of the Board of Visitors

Minutes

A regular meeting of the Board of Visitors of Virginia Commonwealth University was held on Friday, May 18, 2007, at 9 a.m. in the Richmond Salons located in the University Student Commons at 907 Floyd Avenue.

Present were Drs. Bersoff, Broaddus, Doswell, Romano and Shapiro; Messrs. Axselle, Hurtado, Jackson, Robertson, Rosenthal, Sherman, Siegel and Snead; and Mesdames Lambert and Rhodes. Mr. Baldacci was absent. Also present were Drs. Trani, Gottfredson, Huff, Macrina, Moriarty, Retchin and Rhone; Messrs. Bennett, Bunce, Gehring, Jez, Ohlinger, Ross and Wyeth; and Mesdames Atkinson, Balmer, Chinnici, Lepley and Messmer. Philip Yeager, student representative to the Board, Ashley Bacon-Ward, alternate student representative to the Board and Kathryn Murphy-Judy, faculty representative to the Board, were also present.

The Rector called the meeting to order and a moment of silence was held in memory of the victims and families of the Virginia Tech tragedy.

The President's report followed. Mr. Axselle was thanked for the eight years of service on the Board of Visitors. Richard T. Robertson, Anne Rhodes and Carol Shapiro are eligible for reappointment to the Board. Kathryn Murphy-Judy, faculty representative to the Board, Phil Yeager, student representative to the Board, and Ashley Bacon-Ward, alternate student representative to the Board were each recognized and presented with a gift.

VCU's Commencement Ceremony will be held on Saturday, May 19, 2007, at 10 a.m. in the Richmond Coliseum. The Honorees are: James H. Webb will be speaker and receive an Honorary Degree; Henry S. Becker, Sam Kornblau and Elaine and Baxter Perkinson will receive the Edward A. Wayne Medal; and Carl R. Fisher and Hugo R. Seibel will receive the Presidential Medallion.

Dr. Trani presented the Admissions Report for information.

Mr. Rosenthal reported for the Academic and Health Affairs Policy Committee. The Proposal to Change the Women's Studies Program to the Department of Women's Studies was presented. The College of Humanities and Sciences requests a change in the organizational structure so that the Women's Studies Program becomes the Department of Women's Studies. The VCU Women's Studies Program has functioned as a department without the title since inception in 1989. The program offers an undergraduate degree; has been conducting student assessment since 2001 as part of the BIS major and has bylaws, a governance structure, director, core faculty and staff comparable to existing departments in the College. The program has a budget and endowment and is responsible for fiscal reporting in the same fashion as departments. The department also has success in development activities as demonstrated by the recent gift of \$100,000 to support student International Experience Scholarships. Additionally, Women's Studies' representatives sit on all of the College committees relevant to undergraduate departments. Women's Studies programs at other peer institutions are stand-alone departments. The Academic and Health Affairs Policy Committee recommended to the full Board the approval of the Proposal to Change the Women's Studies Program to the Department of Women's Studies.

The Proposal to Establish a Ph.D. Degree in Health Psychology was presented. The Department of Psychology requests approval to offer a new Ph.D. program in Health Psychology. The program will be housed in the psychology department, within the College of Humanities and Sciences at Virginia Commonwealth University. The new research-oriented Ph.D. program will complement the clinical, counseling and general psychology Ph.D.s offered by the department. The counseling and clinical psychology doctoral programs recently were ranked third and fifth in the country, respectively, by the Faculty Scholarly Productivity Index. Rankings were not reported for other graduate program areas in psychology. The strong programs provide natural linkages to the new doctoral program in health psychology. The doctoral program in health psychology is designed to train students to contribute to the knowledge of psychological contributions to health and illness via training in basic and clinical research. The program will contribute to VCU's strong focus on scholarship, teaching, and service in the health area. Research in health psychology examines: the causes and development of illness, methods to help individuals develop healthy lifestyles to promote good health and prevent illness, the treatment

individuals receive for medical problems, the effectiveness with which individuals cope with and reduce stress and pain, biopsychosocial connections with immune functioning, and factors in the recovery, rehabilitation, and psychosocial adjustment of patients with serious health problems. The program does not duplicate training and learning opportunities available elsewhere in the Commonwealth and there are no other doctoral (Ph.D.) programs in Health Psychology in Virginia. The closest Ph.D. programs in Health Psychology are housed at the University of North Carolina-Charlotte and the University of Pittsburgh. The Academic and Health Affairs Policy Committee recommended to the full Board the approval of the Proposal to Establish a Ph.D. Degree in Health Psychology.

The Proposal to Change the Degree Program Names from: the Ph.D. in Anatomy to the Ph.D. in Anatomy and Neurobiology; the Master of Science in Anatomy to the Master of Science in Anatomy and Neurobiology; and the Certificate in Anatomy to the Certificate in Anatomy and Neurobiology. All of the advanced degree students in the Department of Anatomy and Neurobiology are involved in neuroscience research and the revisions in the name will reflect the didactic and research training the students receive in anatomy and neurobiology. The Academic and Health Affairs Policy Committee recommended to the full Board the approval of the Proposal to Change the Degree Program Names from: the Ph.D. in Anatomy to the Ph.D. in Anatomy and Neurobiology; the Master of Science in Anatomy to the Master of Science in Anatomy and Neurobiology; and the Certificate in Anatomy to the Certificate in Anatomy and Neurobiology.

The Proposal to Establish Master of Science and Ph.D. Degree Programs in Clinical and Translational Sciences. The programs will lead to the development of clinical and translational scientists familiar with interdisciplinary team structures, comfortable with leadership roles, trained to integrate research from other disciplines and various methods, and finally, prepared to direct the next generation of multi- and interdisciplinary research. In order to create such investigators and an environment conducive to success, VCU intends to offer training that will benefit all members of the VCU community. Both training and career development activities focus on coordinating and increasing VCU's translational and interdisciplinary education programs. The Academic and Health Affairs Policy Committee recommended to the full Board the approval of the Proposal to Establish Master of Science and Ph.D. Degree Programs in Clinical and Translational Sciences.

The Proposal to Establish a Post-baccalaureate Certificate in Autism Spectrum Disorders was presented. The Department of Special Education and Disability Policy at VCU proposes to provide a 12 hour Post-baccalaureate certificate program that will prepare personnel to educate and support individuals with autism spectrum disorders (ASD). The sequence of courses will enable educators, potential educators, and other interested professionals to develop comprehensive knowledge and experience in curriculum development, instruction practices and support services unique to the growing population of children and adolescents with ASD. The wide range of learning needs among students with autism and associated disorders being served in Virginia create significant challenges for public and private service programs. The certificate program is designed to respond to the increasing demand for effectively trained educators prepared to teach the rising number of children with ASD. The Academic and Health Affairs Policy Committee recommended to the full Board the approval of the Proposal to Establish a Post-baccalaureate Certificate in Autism Spectrum Disorders.

The Proposal to Establish a Post-master's Certificate in College Student Development and Counseling was presented. The Department of Counselor Education proposes to provide a 5-course, 18-hour Post-master's certificate in College Student Development and Counseling. The certificate program is designed for students that have earned a master's degree in Counseling from an accredited program. The certificate will prepare counselors and other student affairs professionals to work in post-secondary education settings. The Academic and Health Affairs Policy Committee recommended to the full Board the approval of the Proposal to Establish a Post-master's Certificate in College Student Development and Counseling.

The Proposal to Establish a VCUQatar Tax Protection Policy was presented. The purpose of the proposed Tax Protection Policy is to mitigate the adverse impact of the U.S. tax law on VCUQatar employees. All other branch campuses in Qatar's Education City have tax protection policies in place and not having a similar tax protection policy for VCUQatar employees very likely will damage VCUQatar's ability to recruit and retain faculty. Therefore, VCU's administration is recommending the implementation of a similar tax protection policy for VCUQatar. The Academic and Health Affairs Committee recommended to the full Board the approval of the Proposal to Establish a VCUQatar Tax Protection Policy.

The following items were presented for information: the Report of the Provost and the Vice President for Academic Affairs, a Report on the School of the Arts; and the Virginia Commonwealth University Health System Financial Statement Summary Fiscal Year 2007 – Eight Months Ending February 28, 2007.

Dr. Doswell reported for the Audit Committee. The Proposed Revisions to the 2007 Audit Workplan were presented. The State-mandated Agency Risk Management and Internal Control Standard (ARMICS) requires significant efforts by the University to document, evaluate, test, and maintain the University's internal control structure. The office of the Senior Vice President for Finance and Administration and Department of Assurance Services have considered various approaches to most effectively implement the ARMICS requirements, and have determined that audit assistance would be

appropriate in eight critical areas. To accommodate that participation, a proposed revision to the previously approved 2007 Audit Workplan was recommended. The Audit Committee recommended to the full Board the approval of the Revised Audit Workplan.

The Audit Committee Charter was presented. Annually, the Committee reviews the Audit Committee Charter to ensure that the document reflects the full scope of responsibilities appropriate for the Committee. At the Committee's request, a provision was added to require the Committee to meet with the external auditor annually in executive session without members of the University's management team present. Two other housekeeping edits were also recommended. The Audit Committee recommended to the full Board the approval of the Audit Committee Charter.

Mr. Robertson reported for the External Relations Committee. The following items were presented for information: the Government Relations and Health Policy Report, the Marketing and Media Report, and the Advancement Division Reports.

Mrs. Rhodes reported for the Finance, Investment and Property Committee. The Request for Proposals for Dental Store Management Services was presented. The intent is to solicit proposals through competitive negotiations for management and operation of the dental supply store located in the Lyons Building on the MCV Campus. A Request for Proposals will be issued in compliance with all State procurement regulations. The awarded contract will commence on January 1, 2008. The initial term of the contract will not exceed a period greater than three years, with two one-year renewal options. The Finance, Investment and Property Committee recommended to the full Board the approval of the Request for Proposals for Dental Store Management Services.

The Proposed Increase in Project Scope for Sanger Hall Laboratory Renovations was presented. The University is completing renovations to Sanger Hall authorized as part of the 2002 General Obligation Bond referendum. Total funding available is \$14,912,000. The following five subprojects are being undertaken with the funds: 2nd Floor Laboratory Renovations; Building System Renovations; 3rd Floor Laboratory Renovations; 8th Floor Air Handler Installation; and the Gross Anatomy Laboratory Renovations. Of the five subprojects, two are complete and one is underway. As planning progressed, the School of Medicine determined that a complete renovation of the Gross Anatomy Laboratory would be the best solution to ongoing environmental issues. Bids received for the Gross Anatomy Laboratory Renovations exceeded total available funds by \$1,636,990 due to the increased scope of renovations. The total funds required to complete all of the Sanger Hall renovations are \$16,548,990. The Finance, Investment and Property Committee recommended to the full Board the approval of the Proposed Increase in Project Scope for the Sanger Hall Laboratory Renovations.

The 2008-2014 Six-Year Capital Plan was presented. The overview of the Capital Plan included continued emphasis on maintenance, renovation and renewal; continued support for construction of new facilities in response to program growth; continued support for construction and renovation of research and research support space; expanded student support facilities (athletics, housing, and parking) and land acquisition. The Finance, Investment and Property Committee recommended to the full Board the approval of the 2008-2014 Six-Year Capital Plan.

The Selection of a Term Contract for the Animal Facilities Consultant was presented. Facilities Management routinely retains the services of architectural and engineering firms on term contracts to provide professional services for construction and renovation projects, feasibility studies, and planning initiatives. Services are provided to the University's Academic Division, Health Sciences Division, the VCU Foundation, the VCU Real Estate Foundation and affiliated entities. The purpose and intent of the term contract is for planning and designing vivarium space and animal procedure rooms, pursuant to project orders issued during the contract term. The firm recommended for the project is Louviere, Stratton & Yokel, LLC, Washington, D.C. The Finance, Investment and Property Committee recommended to the full Board the approval of the Selection of a Term Contract for the Animal Facilities Consultant.

Policy for Art on Campus and Current Projects were presented. After discussion, the Committee decided to table the approval of the Policy for Art on Campus until the August 2007 meeting.

The following items were presented for information:

- State Comptroller's Directive 1-07: Agency Risk Management and Internal Control Standards (ARMICS)
- University Quarterly Budget Performance Report: March 31, 2007
- Virginia Commonwealth University Health System Financial Statement Summary
- Fiscal Year 2007 – Eight Months Ending February 28, 2007
- Annual Report: VCU Cash Management Operating Pool
- MCV Foundation Annual Report
- ARIES Project Update
- Inger and Walter Rice Center for Environmental Life Sciences Education

- a. Architect Selection
 - b. Project Plans
- Notification of Contract Awards
 - a. James W. Black Music Center Renovations
 - b. Physical Plant Administration Building
 - c. MPCA Parking Deck and Residential College
 - d. VCU Recreational Sports Facilities
 - e. West Hospital Physical Therapy
 - f. Sanger Hall Life Safety
 - g. Sanger Hall Renovations: 8th Floor Air Handling Unit
- Capital Projects Status Report

Dr. Romano reported for the Student Affairs Committee. The following items were presented for information: an Admissions Report, an INOVA Report, a Parenting and Child Care Discussion, a Fall Fest Overview, a report on the Intercultural Festival, the University College and Upcoming Summer Reading Plans, the New Student Orientation - Plans for summer and Welcome Week and a report on the VCU AmeriCorps Program.

On motion made and seconded, the following Consent Agenda Action Items were approved as amended:

Board of Visitors

- Minutes of a Meeting held February 22, 2007
- Minutes of a Retreat held April 12 and 13, 2007
- Resolution Regarding Faculty Salaries
- Proposed Dental Faculty Practice Earnings 2007-08

Academic and Health Affairs Policy Committee

- Minutes of a Meeting held February 21, 2007
- Proposal to Change the Women's Studies Program to the Department of Women's Studies
- Proposal to Establish a Ph.D. Degree in Health Psychology
- Proposal to Change the Degree Program Names from:
 - The Ph.D. in Anatomy to the Ph.D. in Anatomy and Neurobiology
 - The Master of Science in Anatomy to the Master of Science in Anatomy and Neurobiology
 - The Certificate in Anatomy to the Certificate in Anatomy and Neurobiology
- Proposal to Establish Master of Science and Ph.D. Degree Programs in Clinical and Translational Sciences
- Proposal to Establish a Post-baccalaureate Certificate in Autism Spectrum Disorders
- Proposal to Establish a Post-master's Certificate in College Student Development and Counseling
- Proposal to Establish a VCU Qatar Tax Protection Policy

Audit Committee

- Minutes of a Meeting held February 22, 2007
- Revised 2007 Audit Workplan
- Audit Committee Charter and Meeting Planner

External Relations

- Minutes of a Meeting held February 21, 2007

Finance, Investment and Property Committee

- Minutes of a Meeting held February 21, 2007
- Request for Proposals: Dental Store Management Services
- Proposed Increase in Project Scope: Sanger Hall Laboratory Renovations
- 2008-2014 Six-Year Capital Plan
- Selection of Term Contract: Animal Facilities Consultant

Student Affairs Committee

- Minutes of a Meeting held February 21, 2007

On motion made and seconded, the Consent Agenda Information Items were accepted.

Dr. Bersoff reported for the Nominating Committee for Rector. Members of the Committee are Dr. Bersoff, Chair; Messrs. Axselle and Snead; and Mesdames Lambert Rhodes. The Committee recommended Mr. Thomas G. Rosenthal be

elected as Rector of the Board effective July 1, 2007. On motion made and seconded, the Board approved the recommendation of the Nominating Committee for Rector.

Dr. Bersoff appointed the following members of the Board to serve on the Nominating Committee for Officers and Executive Committee: Messrs. Rosenthal, Axselle and Sherman; Drs. Bersoff and Romano; and Mesdames Lambert and Rhodes.

Dr. Trani recommended Dr. Kathryn Murphy-Judy be reappointed as the non-voting Faculty Representative to the Board of Visitors with Mr. Dan Ream serving as the alternate Faculty Representative. Dr. Trani also recommended Ms. Rajshri Mainthia be appointed as the non-voting Student Representative to the Board with Ms. Fatima Syed and Mr. Ali Khan serving as alternate Student Representatives to the Board. Ms. LaForest Williams was recommended as the non-voting Staff Representative to the Board with Ms. Dawn Mooney serving as alternate Staff Representative. All appointments are for a one-year term and are effective July 1, 2007. On motion made and seconded, the recommendations were approved.

Dr. Bersoff reappointed Thomas Snead to serve a three-year term on the VCU Health System Board of Directors.

On motion made and seconded, the Board convened into closed session to discuss certain personnel matters and matters relating to the appointment, promotion, performance and salaries of identifiable employees and faculty of VCU, including the Faculty Appointments and Changes in Status and other Personnel Actions, Promotion and Tenure Recommendations, the VCU Clinical Faculty Salaries for the School of Medicine for 2007-08; and to discuss the evaluation of the performance of departments or schools of VCU where such evaluations necessarily involve discussion of the performance of specific individuals and Audit Reports of individually identified departments and/or schools; and to consult with legal counsel and receive briefings from staff members regarding certain legal matters and actual or probable litigation relating to the aforementioned Audit Reports, where such consultation or briefings in open session would adversely affect the negotiating or litigating position of VCU; to discuss the acquisition or use of real property for public purpose, or of the disposition of publicly held real property, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of VCU, including the acquisition or use of property on or adjacent to the Monroe Park Campus and the acquisition of property on or adjacent to the MCV Campus; to consult with legal counsel pertaining to actual and probable litigation, and other specific legal matters requiring the provision of legal advice or counsel, where such consultation or briefings in an open meeting would adversely affect the negotiating or litigating posture of VCU; to discuss matters relating to gifts, bequests, and fund-raising activities, including consideration of the Named Funds Report and Facility Naming Recommendations, and an update on the development activities; and to discuss plans to protect public safety as authorized by Section 2.2-3711 A(1), A(3), A(7), A(8) and A(20) of the Virginia Freedom of Information Act.

Following closed session, on motion made and seconded, the following resolution was approved by roll call vote: Virginia Commonwealth University hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed session meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed session meeting were heard, discussed or considered by the Board of Visitors of Virginia Commonwealth University.

Roll call vote	Ayes	Nays
Dr. Edward H. Bersoff, Rector	X	
Mr. Ralph L. "Bill" Axselle, Jr.	Left before voting	
Mr. David G. Baldacci	Absent	
Dr. J. Alfred Broaddus, Jr.	X	
Dr. John C. Doswell II	X	
Mr. Arthur D. Hurtado	X	
Mr. Brian K. Jackson	X	
Ms. Lillian L. Lambert	X	
Mrs. Anne J. G. "Panny" Rhodes	X	
Mr. Richard T. Robertson	X	
Dr. Michele A. Romano	X	
Mr. Thomas G. Rosenthal	X	
Dr. Carol S. Shapiro	X	

Mr. John Sherman, Jr.	X
Mr. Stuart C. Siegel	X
Mr. Thomas G. Snead, Jr.	X

Total votes

Ayes: 14

Nays: 0

ABSENT DURING MEETING: 1

ABSENT DURING VOTING: 2

On motion made and seconded, the Board accepted the Report of the President; approved the Faculty Appointments and Changes in Status and other personnel actions as amended; approved the Named Funds Report and Facility Naming Recommendations; approved the Promotion and Tenure Recommendations; approved the VCU Clinical Faculty Salaries for the School of Medicine 2007-08; approved the Acquisition of Property Adjacent to the Monroe Park Campus; approved the Acquisition of Property on or Adjacent to the MCV Campus; accepted the Closed Session Committee Reports; and accepted the Report of the General Counsel.

The meeting was adjourned at 1 p.m.