



**Virginia Commonwealth University  
Academic and Health Affairs Policy Committee of the Board of Visitors**

**Minutes**

Date: Dec. 7, 2012  
Time: 9:15-10:45 a.m.  
Location: MCV Alumni House, 1016 East Clay Street

Present: Ms. Jacquelyn E Stone, Acting Chair  
Mrs. Kay Coles James (via conference call)  
Dr. Kamlesh N. Dave  
Mr. William M. Ginther, Vice Rector  
Dr. Robert D. Holsworth  
Mrs. Lillian L. Lambert  
Dr. W. Baxter Perkinson, Jr., Vice Chair  
Dr. John C. Doswell II, Rector  
Dr. Michael Rao  
Staff from VCU and VCUHS  
Member of the press

The meeting was called to order at 9:15 a.m. and on motion made and seconded, the Academic and Health Affairs Policy Committee recommended to the full Board the approval of the Minutes of a Meeting held Sept. 28, 2012.

The policy for approval, VCU Faculty Mediation and Grievance Procedure was presented. This request is to approve revisions to the VCU Faculty Mediation and Grievance Procedure. The current procedure is complex and difficult to navigate for those faculty members who are party to a grievance or who serve on school or university grievance boards. The revised VCU Faculty Mediation and Grievance Procedure is streamlined and simpler to follow. On motion made and seconded, the Academic and Health Affairs Policy Committee recommended to the full Board the approval of the VCU Faculty Mediation and Grievance Procedure.

An organizational name change was presented to request to change the name of the Department of Oral Pathology to the Department of Oral Diagnostic Sciences. On motion made and seconded, the Academic and Health Affairs Policy Committee recommended to the full Board the approval of Department of Oral Diagnostic Sciences.

A proposal to merge to merge the Department of Epidemiology and Community Health with the Department of Family Medicine to form a new and enhanced academic unit called the Department of Family Medicine and Population Health was presented. On motion made and seconded, the Academic and Health Affairs Policy Committee recommended to the full Board the approval of the Department of Family Medicine and Population Health.

The following items were presented for information:

- Faculty and Staff Excellence
  - Faculty Representative Report
  - Staff Senate Report
  - Update on Faculty Recruitment, Retention and Support (Chart D. 1)
- Quest Reports – Quality Academic Programs
  - Report from the Vice President for Diversity and Equity
  - Report on VCU School of Education (Charter: A.7)
- Research Report – Update on Current Research
- Virginia Commonwealth University Health System Financial Statistics

On motion made and seconded, the Committee convened into closed session to discuss certain personnel matters involving the performance of identifiable employees or faculty of VCU, and to discuss the evaluation of the performance of departments or schools of VCU where such evaluation will necessarily involve discussion of the performance of specific individuals, and the performance of University departments and schools as related to the Medical College of Virginia Hospitals and the Virginia Commonwealth University Health System Authority, including a report of the Chief Executive Officer, VCU Health System and the Vice President for Health Sciences and a report of the Provost and Vice President for Academic Affairs; and to consult with legal counsel and receive briefings by staff members regarding legal matters and actual or probable litigation where such consultation or briefing in open session would adversely affect the negotiating or litigating posture of VCU, as may be necessary, as authorized by Section 2.2-3711 A(1) and A(7) of the Virginia Freedom of Information Act.

Following closed session, on motion made and seconded, the following resolution was approved by roll call vote:

The Academic and Health Affairs Policy Committee of the Board of Visitors of Virginia Commonwealth University hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed session meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed session meeting were heard, discussed or considered by the Academic and Health Affairs Policy Committee of the Board of Visitors of Virginia Commonwealth University.

| <u>Roll call vote</u>              | <u>Ayes</u>          | <u>Nays</u> |
|------------------------------------|----------------------|-------------|
| Mrs. Kay Coles James, Chair        | absent during voting |             |
| Ms. Jacquelyn E. Stone, Vice Chair | X                    |             |
| Dr. Kamlesh N. Dave                | X                    |             |
| Mr. William M. Ginther             | X                    |             |
| Dr. Robert D. Holsworth            | X                    |             |
| Mrs. Lillian L. Lambert            | X                    |             |
| Dr. W. Baxter Perkinson, Jr.       | X                    |             |
| Dr. John C. Doswell, II, Rector    | X                    |             |

Vote:

Ayes: 7

Nays: 0

ABSENT DURING MEETING: 0

ABSENT DURING VOTING: 1

The chair reported that no action was taken. The meeting was adjourned at 10:47 a.m.